

**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



Date:	Ref No: CS 572
Type of Operational Decision:	
Executive Decision <input type="checkbox"/>	Council Decision <input type="checkbox"/>
Status:	
Title/Subject matter: Establishment of a Joint Bury/Rochdale Emergency Duty Team	
Budget/Strategy/Policy/Compliance – Is the decision:	
(i) within an Approved Budget	Yes
(ii) not in conflict with Council Policy	Yes
(iii) not raising new issues of Policy	Yes
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR.]	No
Details of Operational Decision Taken [with reasons]: Following a period of consultation with staff and trade unions, to proceed to establish a joint Emergency Duty Team (EDT) to provide out of hours service for Bury and Rochdale Council areas. The new EDT service will constitute: 1 x FTE MASH & EDT Manager (Grade 17 + AMHP + Matrix) 9.5 x FTE Advanced EDT Practitioner (Grade 14 + AMHP + Matrix) In addition, a fixed term Assistant Team Manager post on the MASH Team (Grade 14) will be established on permanent basis to ensure the MASH/EDT Team manager has adequate capacity to manage the enlarged EDT service. The structure will ensure a more robust service to both Bury and Rochdale, with improved managerial oversight and support to the team. The reconfigured posts are also anticipated to be more attractive to potential applicants, and support recruitment and retention in this service area.	

A Service Level Agreement/Memorandum Of Understanding will be put in place between both Local Authorities to agree parameters within the shared service.

It is expected that following a successful recruitment drive and appropriate bespoke training package offered to new staff, the new shared service will be fully operational in autumn 2019.

Decision taken by:	Signature:	Date:
Director or Chief/Senior Officer	<i>Kevin Delvon</i>	<i>21/03/19</i>
Members Consulted [see note 1 below]		
Cabinet Member/Chair	<i>Sharon Briggs</i>	<i>21/3/19</i>
Lead Member		
Opposition Spokesperson	<i>Michael Hawley</i>	<i>17/04/19</i>

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**

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